

Minutes of the Dunsfold Neighbourhood Plan Steering Group held on Monday 7th January 2019 at 6pm

Neighbourhood Plan Steering Group

Alistair Bentall

John Gray

Steven Haines

Lynne Hamill

Julia Quaile

Larry Westland

In Attendance

Dave Barton

Roy Enticknap

Celeste Lawrence

Mary Ann Pryor

1. Welcome and Apologies

Apologies received from Shaun Devoto, Bob Lees and Rob Nunn.

2. Minutes of meeting held on 4th December 2018

The minutes were agreed.

LH reported that the consultation period for the scoping report for the Strategic Environment Assessment was due to end on 11th January. (The statutory consultees were the Environment Agency, Historic England and Natural England.) After any revisions had been made the report would be publicly available.

3. Newsletter

SH had circulated a revised newsletter, in A3 format.

JG said the person who took the photo did not want to be identified, and some other amendments were suggested. SH agreed to make these changes and then to circulate it to the Parish Council in time for the meeting on 10 January.

Subject to the Parish Council's agreement, the newsletter will be distributed a month before the meeting with a reminder on the Dunsfold e-news a couple of weeks before the meeting.

4. Village Meeting

Due to lack of time and various commitments the date for the public meeting has been changed to Tuesday 26th February starting at 6.30pm with a presentation at 7.30 pm. The Hall is to be set out in Cinema format, facing the stage. Also we will need the P/A equipment.

To prepare for the meeting the following needs to be done-

- LW is to check there are at least 10 display boards available for the meeting. LW to liaise with JQ.
- SH to consider how material is to be displayed such as the criteria for site selection and maps to show where the sites are located

- JG will prepare the main presentation.
- DB suggested there were individual comment forms for people to fill in and put in a box.
- JQ to liaise with DA over the hiring of the hall and organise refreshments

JG said the school was being suggested as a possible site and we would be asked why it had not been included in the analysis. This was because that the site has not been put forward.

5. AOB

The writing of the Neighbourhood Plan was discussed.. LH said that more grant money was available. AB said he know someone who had written the Chobham Neighbourhood Plan and will contact him. JQ will talk to Kirdford and Ewhurst Parish Council about who wrote their plans so we can get a few quotes.

The next meeting will be on **Monday 4th February at 6pm in the Nugent Room.**