

**Minutes of the Dunsfold Neighbourhood Plan Steering Group
held on Tuesday, 3rd July in the Nugent Room at 6pm**

Neighbourhood Plan Steering Group

Alastair Bentall
John Gray
Lynne Hamill
Steven Haines (Chairman)
Bob Lees
Julia Quaile (Secretary)
Larry Westland

In Attendance

Shaun Devoto
Roy Enticknap
James Field

Apologies

Dave Barton
Celeste Lawrence
Rob Nunn
Mary Ann Pryor

1. Apologies

Apologies received from Celeste Lawrence and Rob Nunn.

Ginny Fraser has resigned from the group due to ill health. The group thanked her for her contribution to the Plan and wished her well. SH will write to her and LW will send a card on behalf of the Group.

2. Minutes of meeting held on 29th May

The minutes were agreed. As the result of a mistake on the residents' survey the Parish Council would like to see a copy of the minutes in future.. CL will ensure this is done.

3. Call for sites Assessment

The Group discussed the draft report from AECOM. LH will contact AECOM and JG will contact WBC.

4. AECOM HNA report

The final report is with AECOM. LH will chase.

5. SCA HNA report

SCA is working on the draft.

6. Strategic Environmental Assessment

LH said the Group had been awarded the technical package to assist in the production of this assessment and she and SH would be having a conference call meeting on 6th July. This package is about bats, newts, woodland etc. and is required by EU law.

7. Residents' Survey

BL had circulated the responses to the questions, but the comments had not yet been extracted. Some interesting comments such as the importance of high speed broadband; the use of the school buildings for activities out of school hours; the importance of green spaces, dark skies etc.

There had been 176 replies, but the over-60s were over-represented. The possibility of running a second survey to elicit more responses from younger people was discussed. The Group is grateful to Tina Wilmer for merging the on-line responses with the written ones.

BL will extract the comments from the survey; and BL and LH will discuss how best to analyse the results.

8.The Plan headings

LH had circulated suggested headings.. It was suggested that two further headings be added:

- Under Housing Supply: Self-build and custom houses
- Under Dunsfold Park Development: impact on facilities such as public car parking, footpaths and recreational facilities.

JG and SD suggested the Group work on a vision statement.

SH reported that he is still working on producing a draft Plan.

9. Funding and Budget report

Not discussed

10. AOB

The next meeting of the Group is set for Monday 3rd September at 6pm in the Nugent room.