

Minutes of the Dunsfold Neighbourhood Plan Steering Group held on Tuesday 1st May at 6pm

Neighbourhood Plan Steering Group

Alistair Bentall
Ginny Fraser
John Gray
Steven Haines (Chairman)
Lynne Hamill
Rob Nunn
Julia Quaile (Secretary)
Larry Westland

Apologies

Shaun Devoto
Bob Lees

In Attendance

Roy Enticknap
James Field
Celeste Lawrence (Dunsfold Parish Clerk)

1. Apologies

Apologies from Bob Lees and Shaun Devoto

2. Minutes of the last meeting held on 17th April

The minutes of the last meeting were agreed.

3. Progress Report

Covered in the discussion below.

4. Communications

GF said they were ready to do a newsletter once there was something to report to the village.

5. Call for Sites

SH showed the Group the results of the “Call for Sites” on a map of the village. SH said he, LH and JG would be meeting the AECOM representatives tomorrow and will show them the sites. This will be done in an impartial way. AECOM will then apply their methodology to give an objective view on the suitability of each site. The Steering Group/Parish Council

6. Comments on AECOM draft HNA report

LH has managed to get more time for the group to comment on the report. We would only have one opportunity to comment and it would then become part of the Plan’s evidence base. She would like everyone to send comments to her BEFORE the next meeting. JG suggested comments such as –

- “I do not agree”
- “I don’t understand”
- “Something else is missing”

7. Comments on SCA draft HNA report

LH said that this was a useful report but much clarification was required and she would provide detailed comments. She would also like to see the results compared to the 2013 study. JG said it appeared that the showman on the Plaistow road had not been included, there was no warden in sheltered housing was void and the numbers needed a sanity check. LH said she would like the Group to email their comments to her BEFORE the next meeting.

8. General Survey progress report

Some drafting changes to the introduction were agreed. It was also decided not to ask:

- respondents to give their names as if they did, the data would have to be managed in accordance with very strict rules to comply with the new data protection law.
- about grazing livestock on the Common.

RN took on board the alterations.

SH raised the question of a Facebook page for the Neighbourhood Plan. It was decided that such a page would be unlikely to attract many people and we should use the existing Love Dunsfold page, which has about 300 followers. RN would ask the page's owner, Andrew Wragg.

The survey will be launched at the Fete and then paper copies sent by post. The link would also be promulgated on the Dunsfold e-News and the Love Dunsfold Facebook page. People should be encouraged to do the survey online to facilitate the analysis.

The deadline for replies is Friday 8th June. GF had organised a box in the Shop, which JG said he would empty daily.

9. Plan Period

JG explained that there was a case for producing a Neighbourhood Plan for a shorter period than WBC's Local Plan. The key problem is that a Neighbourhood Plan covering a shorter period would not be found sound because it would not demonstrate how the Neighbourhood Plan would meet the requirement to build 100 homes made in the Local Plan. JG had been in discussion with Gayle Wootton at WBC and would circulate her email to the Group. LH suggested that if it were not possible to have a shorter time period, it might be possible to have a policy to phase future housing.

10 "The Plan"- Comments on Kirdford.

LH had circulated copies of Kirdford's "made" Neighbourhood Plan. SH noted that Dunsfold and Kirdford are very similar -

- Kirdford – 458 houses, 226 in the settlement area and 20 square km
- Dunsfold – 464 houses, 232 in the settlement area, and 16.06 sq km.

The Kirdford Plan was very professional SH said he will speak to Kirdford Parish Council to find out who wrote their plan.

11. Funding and Budget Report

LH said the Group had been awarded a grant, albeit less than requested. But it would enable us to continue our work and we could apply for a further £13,000 plus technical support packages as needs were identified.

12. AOB

JF will be joining the Steering Group and contributing to writing.

Arrangements for the Steering Group's stand at the Fete on 7th May were discussed. RN will provide the banner and the game. Setting up will start at 11.00 am. GF and LH were available and although others had other commitments, it was hoped that everyone would be able to help on the stand for short periods.

Next meeting: Tuesday 29th May, 6pm in the Nugent Room.