

# DUNSFOLD PARISH COUNCIL

Tel: 01483 200980  
email: [dunsfoldparishclerk@btconnect.com](mailto:dunsfoldparishclerk@btconnect.com)

Unit 3, The Orchard  
Chiddingfold Road  
Dunsfold  
GU8 4PB

---

## **MINUTES**

Minutes of the Parish Council Meeting held on Thursday 19th October 2017  
at 7.30 pm in the Winn Hall , Dunsfold.

Cllrs Present:

Cllr Steven Haines, Chairman

Cllr Stephen Hayward, Vice Chairman

Cllr John Gray

Cllr Rupert Jones

Cllr Roy Enticknap

Clerk to the meeting:

Mrs Celeste Lawrence, Clerk & RFO

Public: 8

---

1. APOLOGIES FOR ABSENCE

Cllr Stephen Hayward, Cllr Jean Martin, Cllr Nick Shepherd.

2. DECLARATION OF INTERESTS

Cllr Gray declared an interest on planning application WA/2017/1887.

3. MINUTES OF THE SEPTEMBER MEETING

The draft minutes of the meetings held on the 21st September meeting as circulated, were proposed by Cllr Enticknap; seconded by Cllr Gray and unanimously agreed as a true record for the Chairman to sign.

4. REVIEW OF ACTIONS FROM THE SEPTEMBER PARISH COUNCIL MEETINGS

None.

5. NEIGHBOURHOOD PLAN

The Terms of Reference as circulated prior to the meeting were ADOPTED by the Council as proposed by Cllr Gray; seconded by Cllr Enticknap and unanimously agreed.

It was RESOLVED to agree a precept of up to £500 towards costs incurred by the NP team as proposed by Cllr Gray; seconded by Cllr Jones.

6. EXTERNAL AUDIT REPORT

The conclusion of the external audit was reported and the recommendation noted.

7. SETTLEMENT BOUNDARY REVIEW

The proposed changes suggested by Waverley Borough Council were AGREED and proposed by Cllr Enticknap; seconded by Cllr Haines and unanimously agreed. The Clerk to respond to Waverley. Post meeting the Clerk had an email from Gayle Wootton to iterate that this was an informal consultation prior to Waverley's sign-off process. There may be further changes that would be discussed with the Council in advance of the Preferred Options consultation in the New Year.

8. PROPOSED TELECOMMS MAST AT KGV

The application did not require prior approval from Waverley. As per the Heads of Terms, the lease would need to be signed and sealed by 31st October to meet the financial deal agreed. CITL had not yet produced a draft lease and approval would need to be sought from Fields in Trust. It was RESOLVED that the lease could be signed and sealed by any 2 of the following members of Council: Cllr Haines, Hayward, Gray

and Enticknap. A meeting of the Dunsfold Parish Council as Trustee of King George's Field Dunsfold would be held to agree the lease.

#### 9. WAVERLEY LOCAL PLAN PART 1 - PROPOSED MODIFICATIONS

The draft response as circulated prior to the meeting was discussed and it was AGREED that the Clerk send the response to Waverley before 5pm on 20th October. Proposed by Cllr Gray: seconded by Cllr Enticknap and unanimously agreed.

#### 10. WAVERLEY BOROUGH COUNCIL

Cllr Grey reported that the loan needed to pay for the S106 part if the play area would go to the November committee meeting and is likely to be approved subject to the agreement of a legal document.

#### 11. PLANNING NOTIFICATIONS

WA/2015/2395 - Dunsfold Park, Stovolds Hill

Hybrid Planning Application;

Decision: Pending - Appealed

WA/2016/1034 - Wetwood Farm, Chiddingfold Road, Dunsfold

Outline application for the erection of agricultural buildings of over 3,000 sq m to house up to 350 boars (male pigs) for use in artificial insemination including associated laboratory and parking following demolition of existing poultry buildings.

Decision: Pending

WA/2016/1976 - Land East of Benbow Lane, Dunsfold Road, Alfold

Change of use from disused aerodrome to Nature Reserve.

Decision: Pending

WA/2016/1954 - Land East of Benbow Lane, Dunsfold Road, Alfold

Erection of a building to accommodate a museum (Use Class D1) with ancillary parking and access.

Decision: Pending

WA/2017/1565 - Upper Ifold House, Upper Ifold, Dunsfold, GU8 4NX

Alterations to existing stables to provide garaging for cars together with storage for garden and pool equipment.

Decision: Pending

WA/2017/1616 - Frys Cross Farm, Knightons Lane, Dunsfold, GU8 4NY

Erection of a dwelling following removal of existing mobile home (log cabin).

Decision: Pending

WA/2017/1647 - Burningfold Polo Centre, Burningfold Manor, Plaistow Road, Dunsfold, GU8 4PF

Certificate of Lawfulness under Section 191 for use of the building as a club house by the Polo club and also for use for parties and weddings.

Decision: Pending

TC/2017/0007 - King George V Playing Fields Dunsfold Common Road, GU8 4LY

G.P.D.O. Schedule 2, Part 16; for the installation of a 20m monopole with 3 antennas and 2 microwave dishes, 2 equipment cabinets and a meter cabinet and development ancillary thereto within a fenced compound.

Decision: Prior approval not required

CA/2017/0125 - 1 Newinn Cottages, The Common, Dunsfold, GU8 4LL

DUNSFOLD CONSERVATION AREA WORKS TO AND REMOVAL OF TREES IN ACCORDANCE WITH TREE WORK APPLICATION.

Decision: No further action

CA/2017/0127 - Westcote The Common, Dunsfold, GU8 4LE

DUNSFOLD CONSERVATION AREA Pollard eight trees of a composition of Ash, Lime, Conifer and Hazel.

Decision: No further action

## 12. PLANNING APPLICATIONS

WA/2017/1795 - Foxes, Knightons Lane, Dunsfold, GU8 4NU

Construction of a sand school for private equestrian use.

Decision: Objection to be submitted.

WA/2017/1887 - Corner Ways, 19 Griggs Meadow, Dunsfold, GU8 4ND

Erection of a single story extension.

Cllr Gray declared an interest and abstained from the discussion.

Decision: No comment.

WA/2017/1815 - Land adjacent to Springfield Cottage, Alfold Road, Dunsfold, GU8 4NP

Erection of 8 dwellings (6 affordable) along with access and associated works.

Decision: Submission of support.

### **The Chairman opened the meeting to the public at 8.45pm**

A member of the public suggested that as a Neighbourhood Plan was currently being done, that the Springfield site may be premature.

### **The Chairman closed the meeting to the public at 9.00pm**

## 13. VILLAGE PROJECTS

To be covered at the November meeting.

## 14. CORRESPONDENCE

English Rural Housing Association - Shared ownership re-sale notification. Posted in the noticeboard.

## 15. RECEIPTS AND PAYMENTS

Payments		
The Surrey Pension Fund	January contribution	177.67
SSALC	Clerks training	132.00
Cleverwoof	Website	1728.00
KGV Centre Dunsfold	Comp grant from WBC	840.00
RJ Elliott	Commons cut	2424.00
Steven Haines	Chairmans & Councillors allowance	150.00
Stephen Hayward	Councillors allowance	50.00
Rupert Jones	Councillors allowance	50.00
Jean Martin	Councillors allowance	50.00
John Gray	Councillors allowance	50.00
Roy Enticknap	Councillors allowance	50.00
Nick Shepherd	Councillors allowance	50.00
RJ Walker	Strimming	420.00

Celeste Lawrence	PAYE for September	430.87
Post Office Ltd	Tax and NI for September	47.08
The Surrey Pension Fund	February contribution	177.67
Post Office Ltd	BT broadband	87.60
Andrew Wragg	Caretaker September	500.00
Winn Hall MC	Hire of hall	44.00
The Surrey Pension Fund	March contribution	177.67
The Surrey Pension Fund	April contribution	177.67
The Surrey Pension Fund	May contribution	177.67
The Surrey Pension Fund	June contribution	177.67
The Surrey Pension Fund	July contribution	177.67
The Surrey Pension Fund	August contribution	177.67
The Surrey Pension Fund	September contribution	177.67
BDO LLP	External audit	240.00
KGV Centre Dunsfold	Remainder of caretakers precept - item 14 Sept minutes	900.00
Steven Haines	Map lamination	40.00
Celeste Lawrence	Stationary	23.19
		<b>9905.77</b>

16. FINANCIALS

Cllr Gray will provide a full report at the November meeting.

17. FUTURE AGENDAS

None.

There being no further business, the Chairman closed the meeting at 9.05 pm. The next Parish Council meeting will be held on 16th November 2017 at 7.30pm.

Chairman.....

Dated.....