
DUNSFOLD PARISH COUNCIL

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Unit 3, The Orchard
Chiddingfold Road
Dunsfold
GU8 4PB

MINUTES

Minutes of the Parish Council Meeting held on Thursday 15th September 2016
at 7.30 pm in the Nugent Room, Winn Hall, Dunsfold.

Cllrs Present:

Cllr Steven Haines, Chairman

Cllr Stephen Hayward, Vice Chairman

Cllr Rupert Jones

Cllr Jean Martin

Cllr Roy Enticknap

Cllr Nick Shepherd

In attendance:

Mrs Celeste Lawrence, Clerk & RFO

Public: 5

1. APOLOGIES FOR ABSENCE

It was noted that Cllr John Gray had offered his apologies .

2. DECLARATION OF INTERESTS

None declared.

3. RATIFY COMMONS COMMITTEE MEETING

The Chairman reported on the proceedings of the Commons Committee meeting held earlier and it was RESOLVED to adopt the recommendations as recorded in the Commons Committee minutes.

4. MINUTES OF THE LAST MEETING

Cllr Shepherd requested that the minutes be amended to show that item 8 regarding the Sage One accounting system show that the monthly cost is £15. The draft minutes of the Parish Council meeting held on 18th August 2016 were then AGREED and signed by the Chairman as a true record.

5. REVIEW OF ACTIONS FROM THE AUGUST PARISH COUNCIL MEETING MINUTES

Item 9 - Cllr Haywood reported that the newsletter would be produced shortly.

Item 10 - the Clerk had obtained a quote of £95 to have the village noticeboard refurbished and it was AGREED that the work be carried out.

6. DUNSFOLD BONFIRE

Cllr Shepherd requested the use of The Green for bonfire night which would take place on Saturday 5th November. He further reported that the bonfire would be built on the weekend of the 15/16 October or 22/23 October if the weather was bad.

Cllr Shepherd also requested permission for the use of The Green for the erection of a marquee and permission to place advertising boards at either end of the village. All members RESOLVED to agree the use of The Green and advertisement signs.

7. EXTERNAL AUDIT

The conclusion of the external audit was reported and it was noted that the external auditor had approved the Annual Return. The report was approved.

8. KGV ANNUAL FINANCES

The Clerk had circulated to members the bank reconciliation and the receipts and payments accounts for the year ending 31st March 2016. They had been examined and approved by Alison Daniels and the Clerk had submitted them to the Charities Commission.

9. VILLAGE CONSULTATION REGARDING THE LOCAL PLAN

The Chairman reported that this meeting would be held on the 22nd September from 7.30pm at the KGV.

10. DUNSFOLD PARK WITHOUT PREJUDICE LIST

The Chairman reported that the agreed list of without prejudice list had been sent to Peter Cleveland, Waverley Borough Council.

After some discussion, it was AGREED that no meetings would be held at this stage of the process with Dunsfold Park regarding the list.

11. REPORT ON MATTERS FROM WAVERLEY

Nothing to report.

12. REPORT ON MATTERS FROM SURREY COUNTY COUNCIL

Nothing to report.

13. NOTIFICATIONS FROM WAVERLEY

NMA/2016/0144 - Keepers, Plaistow Road, Godalming, GU8 4PF

Amendments to WA/2015/2202 for alterations to fenestration.

Decision: Non material amendment refused.

WA/2016/1569 - 1 Festina Lente, Fsher Lane, Chiddingfold, GU8 4TF

Application under section 73 to vary condition 1 of WA/2015/0542 (plan numbers) to allow reposition of new dwelling by 2 metres from the approved position.

Decision: Pending.

WA/2016/2395 - Dunsfold Park, Stovolds Hill

Hybrid Planning Application;

Decision: Pending

WA/2016/1034 - Wetwood Farm, Chiddingfold Road, Dunsfold

Outline application for the erection of agricultural buildings of over 3,000 sq m to house up to 350 boars (male pigs) for use in artificial insemination including associated laboratory and parking following demolition of existing poultry buildings.

Decision: Pending

WA/2016/0777 - Land to the North of Nugents Close

Erection of 42 dwellings, together with associated works, including the construction of a new access road, parking, associated landscaping, public open space and the provision of pedestrian/cycle links connecting with Nugent Close (as amplified by plan received 09/05/2016).

Decision: Withdrawn

PRA/2016/0013 - Leylands Farm, Wrotham Hill

General Permitted Development Order 2015, Schedule 2 Part 3 Class Q -Prior Notification Application for change of use of agricultural building to 1 dwelling (Class C3) and associated operational development.

Decision: Prior approval granted.

14. NEW PLANNING APPLICATIONS

WA/2016/1766 - Land to the North of Nugents Close

Erection of 42 dwellings, together with associated works, including the construction of a new access road parking, associated landscaping, public open space and the provision of pedestrian/cycle links connecting with Nugent Close (revision of WA/20176/0777).

Decision: Resend the original with comments added regarding the proposed play area.

WA/2016/1749 - Burdocks, 1 The Green

Listed Building Consent for erection of a single storey extension and insertion of 2 roof lights.

Decision: No comment.

WA/2016/1748 - Burdocks, 1 The Green

Erection of a single storey extension and insertion of 2 roof lights (revision of WA/2016/0079).

Decision: No comment.

WA/2016/2395 - Dunsfold Park, Stovolds Hill

Hybrid Planning Application;

Decision: The Clerk reported that an extension had been granted vil the 7th October. A response would be drafted and circulated to all members.

The Chairman opened the meeting to the public at 8.30pm.

No comments or questions.

The Chairman closed the meeting to the public at 8.30pm.

15. VILLAGE PROJECTS

Play Area - Cllr Martin reported that the inaugural colour run had taken place and had been a great success. The play area team would produce a monthly update in the PCC newsletter to keep the village informed of the progress.

16. CORRESPONDENCE

Environ email request for meeting regarding potential development - meeting set with the planing team for the 13th October.

Thames Water email requesting permission to place facilities in the car park. Cllr Haywood suggested that they use the unused school car park so it doesn't impact on local residents parking. All AGREED - Clerk to respond.

Thames Water letter regarding the restricted works that will be carried out on the Common - noted.

17. FINANCIAL MATTERS

EXPENDITURE		
KGV Centre Dunsfold	KGV caretaker	500.00
BDO LLP	External audit	240.00
Celeste Lawrence	PAYE for August	839.64
Post Office Ltd	Tax & NI for August	48.60
Winn Hall MC	Hire of hall	11.00
RJ Walker	Streaming	280.00
Mr & Mrs Goodall	Office rent	180.00
Zurich Municipal	Annual insurance	1220.14
Andrew Wragg	KGV caretaker	400.00
JW Elliott & Sons	Commons cut	1896.00

	Total Expenditure	5615.38
INCOME		
		0.00

18. FUTURE AGENDA ITEMS

None.

There being no further business, the Chairman closed the meeting at 8.55 pm.

Date.....

Chairman.....